

# ERA Biology

## Role Profile

**Location: Prince Edward Island, Canada**

### General

<b>Job Title:</b>	<b>Subsidiary Manager and Site Leader Canada</b>
<b>Department:</b>	<b>Overseas Business Development</b>
<b>Reports to (Job Title):</b>	<b>Managing Director of Overseas Business Development</b>

### About ERA Biology and Job Purpose

ERA Biology is a global leader and pioneer in the development and manufacturer of invasive fungal disease (IFD) diagnostics. The company, based in Tianjin, China, has significant Research & Development, Manufacturing, and Distribution capacity of diagnostic kits, testing equipment, and consumables. ERA Biology currently has sales distribution in Asia, Europe and a subsidiary in the United States. Due to increased product demand and market opportunities, the company is opening a Research & Development and Regulatory Office in Prince Edward Island, Canada and is seeking a highly motivated individual to be the Subsidiary Manager and Site Leader. Reporting to the Managing Director of Overseas Business Development, this important position will lead and manage all facets of Technical Operations for research and development and regulatory approval in North America from Prince Edward Island.

### Major Accountabilities

As the Subsidiary Manager and Site Leader Canada, are responsible for the following activities:

1. To develop and maintain a culture in Prince Edward Island that encompasses the standards, principles, and policies required by ERA Biology so as to preserve the Company's reputation with management and customers.
2. Responsible as the Site Leader for Technical Operations for the Prince Edward Island facilities. Direct Technical Operations at the research and development and regulatory site to insure that products are approved by applicable regulatory agencies, Canadian laws, and internal policies and procedures.
3. Ensure development and implementation of short and long range strategies that encompass current business needs as well as projected growth and new product opportunities. Include projections for capital and other resource requirements to meet strategy.
4. Ensure Technical Operations operates within the prescribed annual budgets for both expenses and capital projects. Develop annual expense and capital budgets for the sites. Develop Capital Approval Requests for all North American projects.
5. Develop a process and culture for continuous improvement at the site.
6. Functions as the ERA Biology contact for government and regulatory representatives in Canada.
7. Represent ERA Biology at Industry Trade Shows, exhibitions and work directly with the Overseas Business Development Managing Director with customers and regulatory representatives.

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## Key Performance Indicators

- Project Management
- Technical issue resolution
- Product registrations, in conjunction with the Quality and Regulatory departments
- Site Profitability

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## Background

Education :

- Bachelor's Degree in Life Science (Chemical Engineering, Pharmacy, Biology, Chemistry).

Experience:

- At five years experience in a similar or related role.
- Knowledge of biological manufacturing and its management, including Regulatory Affairs, R&D, and Quality Assurance.
- Knowledge of all EU, GMP, CFIA, and USDA regulations, as well as local, Provincial, and National regulations.
- Knowledge of in-vitro diagnostics or related industry
- Strong organizational, leadership skills, communication skills, and strong team spirit
- Outgoing personality

Please send resume in confidence to Ms. Rebecca Li, Managing Director of Overseas Business Development, ERA Biology

[rebeccali@era-bio.com](mailto:rebeccali@era-bio.com)

More information regarding ERA Biology is at

<http://www.era-bio.com/>