

# CAREER OPPORTUNITY

## **BERRIES OF PRINCE EDWARD ISLAND**

6246 Commercial Road, Montague PE, COA 1R0  
902-838-3777 // puree.mgmt@gmail.com

### **ABOUT OUR COMPANY:**

BERRIES OF PEI is a new food manufacturing company that creates nutritionally dense, whole-fruit purees using a patented processing technology, TEKMAASH. We are passionate about sustainability, community, and simple, healthy food.

### **POSITION TITLE: *Quality Assurance Associate***

### **SCOPE:**

The Quality Assurance Associate monitors processing and records audit reports within the manufacturing facility. You are responsible for the continuous implementation of the Quality Management System (QMS) and tasked with the in-process implementation of Quality Assurance protocols. Any deviation from expected results must lead to an RCA and CAPA Implementation.

The Quality Associate reports to the Manufacturing Manager and General Manager.

Casual / On-Call, Daytime Production Shift, potentially leading to Permanent / Full Time

### **POSITION REQUIREMENTS:**

- Clear criminal record check;
- Good working knowledge of GMP, GLP, and food safety standards;
- Excellent physicochemical and microbiological analytical skills including handling of a spectrophotometer, PH meter, and microbiological plating techniques;
- Computer skill: MS Office package and Inventory management software;
- Ability to serve as a Quality and Safety Champion for the manufacturing facility;
- Previous experience working in HACCP facilities is an asset;
- Previous experience in a foods plant or production environment is an asset;
- WHIMIS; First Aid; Forklift Operator Licence all considered assets.

### **KEY RESPONSIBILITIES:**

- Initiating and ensuring approved manufacturing records are complete as required to ensure the QC and Analytical department comply with GLP;
- Reviewing and approving new and revised documents to ensure processes comply with Quality Management Documentation Standards.
- Monitoring the entire manufacturing area as part of general GMP compliance activities;
- Preparing audit checklists and documenting audit findings by corporate procedures;
- Review cleaning validation and verification data to support process activities;

# CAREER OPPORTUNITY

## ***BERRIES OF PRINCE EDWARD ISLAND***

6246 Commercial Road, Montague PE, COA 1R0  
902-838-3777 // [puree.mgmt@gmail.com](mailto:puree.mgmt@gmail.com)

### **KEY RESPONSIBILITIES, CONT'D:**

- Complete analytical review of raw and packaging materials to confirm disposition before approving materials for production use;
- Use both “in-process” and analytical data results to decide approval or rejection of product produced;
- Review all process and quality events (deviations, OOS, and CAPA) associated with the production run to assure product safety and brand quality.

### **APPLICATION CLOSING DATE**

- Friday, November 17, 2017.

### **TO APPLY:**

- By email, mail, or phone:

General Manager, Berries of Prince Edward Island  
Box 1436, Montague PE, COA 1R0

1-902-838-3777

[puree.mgmt@gmail.com](mailto:puree.mgmt@gmail.com)