



## **QA Support (Validations/Documentation)**

Charlottetown, PEI

Dosecann is a Canadian licensed dealer dedicated to developing Cannabis Solutions for the global cannabis industry. Dosecann has assembled a world-class team housed in a purpose-built, 42,000 sqft. GMP compliant facility that will be the hub for cannabis extraction, product innovation and formulation.

### **About the role**

The Quality Assurance department is seeking to fill a QA Support role. The QA Support will assist with project management for facility and equipment qualification, writing qualification documents, and support in drafting quality documents. The QA Support will also be involved in the creation and review of documentation to support the production team.

Reporting to the QA Specialist - Validations, the QA Support will mainly prepare, review, and help to execute IQOQPQ for facilities, and equipment. This will include temperature mapping, HVAC qualification, process equipment qualification, editing/writing SOPs, generation of forms, and formatting documents. The ideal candidate must be familiar with risk-based qualification approach and deviation mitigation. Depending on qualifications, the support would oversee project management for facility and equipment qualification.

### **What can you expect to do**

- Track progress of the qualification tasks.
- Generate qualification documentation.
- Temperature map equipment.
- Generate SOPs and create forms.
- Review, edit, format documents from all departments.
- Interpret and implement quality assurance standards.
- Devise sampling procedures and directions for recording data.
- Document internal audits.
- Analyze data to identify areas for improvement in the quality system.
- Investigate deviations and assist in mitigation.
- Develop, recommend, and monitor corrective and preventative actions.
- Prepare reports to communicate outcomes of quality activities.
- Aid in quality assurance policy implementation.
- Aid in risk management decisions.
- Assure ongoing compliance with quality and industry regulatory requirements.

### **What we're looking for**

- Experience generating quality documents
- Experience in risk-based qualification approach
- Experience in deviation and corrective/preventative actions

### **What will set you apart**

- University degree or college diploma
- Experience in Quality Assurance
- Knowledge of GPP and/or GMP
- Project management experience

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**Dosecann  
Cannabis Solutions**

### **How to apply**

Please email your resume and cover letter to [careers@dosecann.com](mailto:careers@dosecann.com) and quote “**QA Support**” in the subject line.

Dosecann is an equal opportunity employer and encourages applications from all qualified individuals. We thank all applicants for their interest, however, only those selected for an interview will be contacted.

We provide accommodation for job applicants with disabilities during the recruitment process in accordance with applicable laws. Please contact us to request accommodation.