



**GO FIGR**

## **WE'RE HIRING! FIGR IS LOOKING FOR A NEW QUALITY ASSURANCE TECHNICIAN!**

Working closely with the Quality Assurance Manager the Quality Assurance Technician will be responsible for ensuring the overall the quality of products and processes meet the industry regulations and customer expectations.

### **Regular Duties:**

- Review daily production and packaging records.
- Software program data entry.
- Collecting, compiling and analyzing operational or experimental data.
- Collecting, analyzing and shipping product samples.
- Developing standard operating procedures for the growing, harvesting and packaging processes.
- Reviewing day-to-day operations to ensure compliance with SOPs and industry regulations.
- Analyzing and updating Standard Operational Procedures to improve efficiencies.
- Maintenance of inventory and inventory control procedures.
- \*\*Additional duties as required.

### **Qualifications:**

- University degree or college diploma in related field.
- Experience in a related field is considered a strong asset.
- Strong attention to detail.
- Excellent communication skills with a well-developed professional manner and a focus on positive, productive business relationships.
- Excellent computer skills and well-developed knowledge of Microsoft office.
- A criminal records check will be required to be completed by applicant and successful candidate will be required to submit a security clearance application.

Qualifying individuals must be capable of working in a fast-paced environment. We are in a rapidly evolving industry and we are growing quickly, therefore this team member must be flexible with helping in other areas as needed. The ability to learn quickly and react to change is viewed as a very strong asset.

### **Salary and Benefits**

**Wage:** \$40,000 annually

**Hours:** Full Time Permanent Position

The successful candidate will be entitled to join our shared medical benefit plan, as well as a set number of vacation and sick days annually.

*If interested in this position, please send resumés to [jobs@figr.com](mailto:jobs@figr.com) by May 19, 2019.*

*Please note that only successful candidates will be contacted.*