



**POSITION:** Sr. Production Associate

**REPORTING TO:** Production Shift Supervisor

**SALARY:** Compensation commensurate with education and experience

**TERMS OF EMPLOYMENT:** Permanent - Full Time

**LOCATION:** Charlottetown, PEI

### **POSITION DESCRIPTION**

Island Abbey Food Sciences Ltd. is an award-winning specialty food and natural health products manufacturer located in Charlottetown, PEI. Our team is growing, and we want to hear from you if you are an experienced Production Worker in a food manufacturing environment.

The Sr. Production Associate are key members of the Production teams with the following duties.

### **DUTIES & RESPONSIBILITIES**

- Set up and operate single function and multi-function machines to process natural health products.
- Set up equipment to operate according to company and formulation standards and make changes as required.
- Monitor production conditions and adjust machine settings in accordance with recipes and SOPs.
- Record production data
- Verify that each finished item meets the quality standards of the company by observing the size, and shape of each item.
- React to alarms or malfunctions of the equipment and operate the shut-off switch when necessary.
- Sanitize all materials and machinery parts at the end of each shift and clean the workspace in accordance with company cleanliness standards.
- Assist room lead as required.

### **REQUIRED EDUCATION & WORK EXPERIENCE**

- High school graduation or GED required.
- Ability to understand and follow all safety and operating procedures in food production.
- Knowledge of basic math as well as English reading and writing skills.
- Ability to read instructions and recipes to assemble ingredients.
- Experience in food production or industrial kitchen is required.
- Knowledge of quality assurance practices is an asset.
- Ability to work shift work in a 24/7 production environment.



**WORK AUTHORIZATION:**

Must have proof of eligibility to work in Canada

**PHYSICAL ASPECTS OF POSITION (INCLUDES BUT IS NOT LIMITED TO):**

This position requires the ability to:

Stand, or walk for an extended period

Stoop, reach, kneel or crouch

Lift objects weighing up to 50 lbs

**HOW TO APPLY:**

Please email resume to [hr@honibe.com](mailto:hr@honibe.com) by March 12, 2021.

*We thank all interested applicants; however, only those candidates being considered for an interview will be contacted.*